



Shell Upstream Americas Contractor Standards, Procedures, and Guidelines Quarterly Newsletter

January – February - March 2013

Shell Contractor Orientation Training – Now Online

“Shell Contractor Orientation Training” (blue book) is now available online for contractors to use. The link for this training is on www.uacontractor.com. Contractor personnel will be able to print a certificate (full size and/or wallet size) once the training is complete to carry with them to Shell locations.

To access the training, click on the UA Contractor Orientation link on the left side of the homepage. Then click on www.contractorportal.ca.

Revised/Emerging Documents – January – March 2013

Revised and emerging documents published in the first quarter of 2013 are detailed below.

Title	Description	Document Custodian
Revised (see awareness presentations on SPG page for details)		
Safe Work Planning and Authorization System (SWPA) (HSE0008, Rev. 4.0)	This standard is designed to ensure that work is planned and executed to protect the people, assets, environment, and reputation of UA Deep Water (UAD). This standard and the related procedures will provide requirements for: <ul style="list-style-type: none">• safely planning and executing tasks using the SWPA system• hazard recognition,• Job Safety Analysis (JSA),• job safety planning,• shared learning opportunities, and• the Job Sponsor role.	Chris Camardelle (504) 425-4893
Federal OCS Waters (Western GOM) Environmental Compliance Manual (HSE0051 Rev 3.1)	This Environmental Compliance Manual (ECM) is applicable to all E&P activities occurring on Federal OCS locations in the Western Gulf of Mexico, including drilling, construction, and production.	Lori Downs (504) 425-4373
Waste Management for Federal OCS Western GOM (HSE0131 Rev 3.0)	HSE0131 describes waste management procedures for Federal OCS GoM.	Lori Downs (504) 425-4373

Revised/Emerging Documents – January - March 2013, continued

Revised (see awareness presentations on SPG page for details)		
Technical Assurance Bridging Agreement Between PTP/A and UAD (HSE0145 Rev. 1.0)	This document clarifies the high level roles and responsibilities for project execution and technical assurance for offshore projects managed by the Projects and Technology, Offshore Projects – Americas (PTP/A) for Upstream Americas Deep Water (UAD).	Robert Andring (504) 425-7257
Well Annulus Pressure Management - Regulatory Requirements (OPS0046A-PR01 Rev. 2.0)	This Procedure shall be used to ensure that casing pressures on well annuli are monitored and that sustained casing pressures are identified, reported, prioritized internally and to the BSEE, and resolved by Shell in accordance with 30 CFR 250.519-531 across all Shell-operated Gulf of Mexico (GOM) assets.	Theresa DiCarlo (504) 425-6237 Brian Wilks (504) 425-5235
Safety Bypasses, Overrides, and Inhibits For Producing Operations (OPS0061A Rev 4.0)	The sole purpose of this Standard is to eliminate hazardous situations that may be encountered because a safety device may unknowingly be bypassed with the effected equipment still in operation.	Kirby Fabre (504) 425-4594
SEMS Compliance Manual (OPS0207 Rev. 1.0)	This document suite provides a comprehensive map to the SEMS standards and procedures used throughout Upstream Americas (UA) offshore operations to enable compliance with 30 CFR 250 Subpart S.	Ernie Winslet (504) 425-7607

Contractor HSE Safety Management Process (CSMP) CSM Specialists

For questions regarding a particular document, please contact the Document Custodian listed on UAContractor.com. For general contractor-related questions, please contact your CSMP CSM Specialist.

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