



Shell Upstream Americas Contractor Standards, Procedures, and Guidelines Quarterly Newsletter

January-February-March 2012

New FAA Requirements Prompt Changes to Aviation Standard

Revision 2.2 of the Safe Practices for Aviation Operations Standard (OPS0081) was approved March 13, 2012. In this revision, Appendix A has been extensively updated to clarify Instructions to Passengers and bring this appendix into compliance with new FAA requirements. Employees, Contractors, and visitors who will be traveling Offshore on behalf of Shell are directed to review the new Appendix A before travel. For a detailed description of changes, please see the Awareness Presentation or Change Summary available with this document on UAContractor.com.

Progress Report for Shell SEMS Program

As we continue to make progress in our SEMS program here at Shell, we are focused in our search for ways to improve our compliance efforts. We greatly appreciate all the efforts by each of our contractors to sign the SEMS documents, assist with program validation, and provide overall assistance with helping Shell better understand individual contractor programs.

There have been questions in the past regarding the multiple versions of SEMS documents for the different Shell businesses. These documents are necessary from a legal entity perspective. The UAO group has decided to now adopt the SEMS interface agreement currently being used by the PT Wells (the deepwater floating rigs) division. What this means for certain contractors who work for both divisions is that you will see a request for additional signatures from the UAO division on paperwork that greatly resembles the agreements already on file with our PTW deepwater group. We have begun receiving some of these back.

It is important to remember that at the center of our SEMS program is the understanding of how both Shell and its contractors meet each of the 13 elements of SEMS. Each company is expected to communicate this information to all affected employees. Again, we are definitively working this effort collectively as a team and appreciate the quick responses from each contractor. If you have any questions about any aspect of the Shell SEMS program and/or associated contractor expectations, please do not hesitate to contact Shell.

2012 Brings Changes to the Temporary Equipment Standard

As of January 1st, 2012 there have been some additional requirements being implemented as part of the OPS0077A Temporary Equipment Standard (applicable to Shell Upstream Americas Deepwater only). These requirements will assist in ensuring safe, compliant equipment being shipped and used on our offshore assets. The enforcement of these requirements will be managed by our onshore, third party inspectors (Oilwell Tubular Consultants).

Changes to the Temporary Equipment Standard, continued

The requirements are:

- As of Jan 1, 2012, all combustible driven engines are required to have automatic overspeed shut-down devices. These overspeed devices will allow the equipment to shut down once it reaches a certain RPM, negating any possibility of overspeed and possible fire/ explosion.
- As of Jan 1, 2012 all flexible hoses acting as fuel lines cannot be painted. All flexible hoses located on skids and such will need to be free of paint. Legible OEM markings will be required to ensure compliance and up-to-date inspections. Minimal overspray is allowed depending on the judgment of the third party inspectors. This requirement is to ensure all hoses in fuel service are not deteriorated and will not pose any imminent hazard of spills or containment loss.
- Being implemented in January is the requirement that the third party inspectors inspect exhaust components for deterioration. This means if any insulation is wrapped around these components (i.e. manifolds, stacks, etc...) the insulation will need to be taken off as part of the inspection. These inspections will be valid for one year, so as a rule of thumb/ best practice, once insulation is stripped off and inspection is in progress/ completed, take pictures and document the day of this inspection for record and reference purposes. This applies only on the equipment being inspected.

For any questions about these requirements of their applicability, please contact Michael Corcoran (504 726 4789) or Wilton Schexnayder (281-328-6220) for assistance and/or guidance.

Revised/Emerging Documents – January-March 2012

Revised and emerging documents published in the first quarter of 2012 are detailed below.

Title	Description	Document Custodian
Revised (see awareness presentations on SPG page for details)		
Safety Bypasses, Overrides, and Inhibits for Producing Operations Offshore (OPS0061A Rev 3.2)	The sole purpose of this Standard is to eliminate hazardous situations that may be encountered because a safety device may unknowingly be bypassed with the effected equipment still in operation.	Kirby Fabre (504) 728-4594
Incident Investigation and Learning (HSE0152-PR01 Rev. 1.1)	The process by which UAD complies with Mandatory Manual requirements for Incident Investigation and Learning (IIL).	Kirby Fabre (504) 728-4594
Platform +12 Access Requirements (OPS0033-PR01 Rev. 1.1)	This Procedure outlines requirements that ensure safety for personnel on the +12 level of offshore structures.	Kirby Fabre (504) 728-4594
Lifeboat Loading Capacities, Launch, and Retrieval (OPS0178 Rev. 3.0)	This Standard provides requirements for lifeboat capacities, loading drills, and launch and retrieval.	Kirby Fabre (504) 728-4594

Revised/Emerging Documents – January-March 2012, continued

<p>Specification for Structural Design of Platform Decks, Steel Skids and Misc. Structural Steel Items (ENG0068SP Rev. 2.1)</p>	<p>This specification covers the minimum requirements for the structural design of platform decks, steel skids and miscellaneous structural steel items. It is sufficient for small, statically designed steel structures, less than 1000 short tons, which are not subject to significant cyclic stress that may lead to fatigue failure over the structural life.</p>	<p>Randy Abadie (504) 728-4755</p>
<p>SEPCo Specification for Structural Fabrication of Platform Decks, Steel Skids and Misc. Structural Steel Items (ENG0055SP Rev 2.1)</p>	<p>This specification covers the minimum requirements for the fabrication of structural steel skids and other miscellaneous structural steel items.</p>	<p>Randy Abadie (504) 728-4755</p>
<p>Design of Offshore Temporary Refuges (ENG0129SP-Rev. 0.1)</p>	<p>This DEP specifies requirements and gives recommendations for the design and performance of an offshore Temporary Refuge and the associated means of escape and evacuation.</p>	<p>Randy Abadie (504) 728-4755</p>
<p>Design of Offshore Temporary Refuges (OPS0033-PR01 Rev 2.0)</p>	<p>Specifies requirements and gives recommendations for form-wound squirrel-cage induction motors and auxiliary equipment for use in North American applications.</p>	<p>Keith Gonzales (504) 728-6514</p>
<p>Gas Flaring and Venting Procedures – Offshore Operations (OPS0169A Rev. 6.0)</p>	<p>This Operations Standard provides requirements and guidelines for identifying, evaluating, obtaining approvals for, and reporting gas streams that are flared or vented offshore.</p>	<p>Bill Terrebonne (504) 728-7281</p>
<p>UAD General Instrumentation Installation Specifications (ENG0066SP Rev. 2.0)</p>	<p>This document sets forth minimum requirements for Shell Upstream Americas Deep Water (UAD) facilities regarding the selection, fabrication, and installation of individual instruments or instrumented systems not defined in other UAD documents, standards, or specifications.</p>	<p>Adrian Vial (504) 728-6303</p>
<p>Safe Practices for Aviation Operations (OPS0081 Rev. 2.2)</p>	<p>This standard describes the policies for the air transport of Shell employees.</p>	<p>Travis Allen (504) 728-4595</p>
<p>Load Securement (HSE0134 Rev. 1.0)</p>	<p>This UAD document suite sets requirements for the securing of loads in transport, including those designated Exceptional Loads by UAD.</p>	<p>Patrick English (504) 728-4557</p>

Revised/Emerging Documents – January-March 2012, continued

Fall Prevention and Protection (HSE0044-PR01 Rev. 2.3)	This Procedure describes the policies, guidelines, and regulatory requirements that shall be followed to mitigate the risks associated with personnel working at heights, including confined spaces and welding habitats. Specifications for fall protection and equipment construction, inspection, and use are also included.	Kim Biggs (504) 728-4638
Clearing Plugged or Partially Plugged Lines (OPS0100A-PR01 Rev. 0.1)	This Procedure sets forth actions and precautions required to clear plugged or partially plugged flow lines.	David Lemonier (504) 728-7023
Incident Reporting to the BSEE and USCG for GOM OCS Operations (HSE0137-PR01 Rev. 2.2)	This Procedure ensures uniform incident reporting to the Bureau of Safety and Environmental Enforcement (BSEE) and the United States Coast Guard (USCG) by clearly identifying responsibilities for incident reporting, incidents which require reporting, and information to be reported.	Theresa DiCarlo (504) 728-6237
New (see awareness presentations/change logs on SPG page for details)		
N/A	N/A	N/A

Contractor HSE Safety Management Process (CSMP) HSE Advisors

For questions regarding a particular document, please contact the Document Custodian listed on UAContractor.com. For general contractor-related questions, please contact your CSMP HSE Advisor.

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