

HUET W/CA-EBS Time Critical Passenger Variance SHELL UPSTREAM DEEPWATER – GoM (Revision 24)

>Complete this form by clicking on the blank fields below and entering the requested information in accordance with the Approval Authority requirements identified for your respective operating region.

Notes: 1) For a **FIRST** variance: the name of your **Operations Manager / Wells Operations Team Lead / Project Manager** shall be entered as the **Final Variance Approval Authority**. (Enter “NA” for the Initial Variance Approval Authority)

NOTE: Wells Approval Authorities apply ONLY for flights To/From contracted drill rigs.

2) For **ALL SUBSEQUENT** variances OR **VIP** variances:

a. The name of your **Operations Manager / Wells Operations Team Lead / Project Manager** shall be entered as the **Initial Variance Approval Authority**.

b. The name of your **Asset General Manager (Production) / Wells Operations Manager (Drill Ships) / Project General Manager (P&T Support Vessels)** shall be entered as the **Final Variance Approval Authority**.

>Attach this variance form to an email addressed according to the following:

To: (Name of Final Approval Authority); (Name of Initial Approval Authority as applicable)

Cc: Steven.Simpson@shell.com; Robert.Jablonski@shell.com; Dan.Verda@shell.com; Mark.Hessel@shell.com; Jesse.Boura@shell.com; Christy.Ragas@shell.com; Gerren.Hayes@shell.com; Anthony.VonWrycza@shell.com; Seth.Whiteley@shell.com; Marco.Rios@shell.com; Craig.Kates@shell.com; Sandy.Bonner@Shell.com; Cindy.C.Baker@Shell.com; (Name of OIM/PIC/Senior Wells Supervisor as desired); any additional names desired.

Subject: HUET Time Critical Single Round Trip Passenger Variance (Last Name of Passenger)

>Approval/Disapproval Process: Approval Authority(s), in order of precedence when applicable, should respond to subject email via “Reply All” with **Approved or Disapproved**.

The below listed personnel have **not** complied with the HUET requirements of the SHELL **HSSE & SP CONTROL FRAMEWORK AIR TRANSPORT MANUAL/AMERICAS-AIR TRANSPORT CORE DOCUMENT** prior to flying offshore to a SEPCO installation and have been granted a **temporary variance** by appropriate management personnel to fly offshore on this date and the corresponding return flight aboard aircraft operated for SEPCO.

Date of Scheduled Flight: _____

Flight Call Sign: _____

Destination: _____

Initial Variance Approval Authority (if applicable): _____

Final Variance Approval Authority: _____

Passenger Info:

Name	Company	# of Previously Approved Variances	* Reason: -No HUET, -Expired HUET, -Unaccepted Training -No CA-EBS
			Choose an item.
			Choose an item.
			Choose an item.
			Choose an item.